

Job Title:	Solid Waste Collector
Job Description Number:	305
Department/Division:	Public Works/Solid Waste
Exemption Status:	Non-Exempt
Pay Grade:	203
Immediate Supervisor:	Solid Waste Supervisor
Normal Work Schedule:	Mon-Thurs, 10 hours/day

Brief Description of the Job:

Collect residential and small commercial accounts refuse for disposal at Twin Chimney's landfill. Collect refuse from garbage containers. Replace carts back to same area after it has been emptied. Follow all safety precautions while working in the field. Work in heavy traffic and congested areas. Operate hydraulic lift and turn buckle controls. Assist with backing garbage truck. Assist other employees and departments. Various other assigned duties by supervisors.

Essential Functions:

Solid Waste Collector (100%): Continuously stand, walk, and lift to empty garbage cart. Balance on side or rear step of truck. Operate hydraulic trailer controls. Assist with backing truck. Clean up materials that are dropped. Traffic Control Measures. Step up and down. Lift household items to be placed in truck for disposal.

Other duties and responsibilities as assigned.

Physical Demands

Overall Strength Demands: Heavy strength demands include exerting 50-100 pounds occasionally, 25-50 pounds frequently, or from 10 up to 20 pounds constantly.

Physical Demands: Continuously requires standing, fine dexterity, walking, lifting, carrying, reaching, kneeling, pushing/pulling, vision, balancing, bending, hearing, and twisting. Frequently requires handling and climbing. Occasionally requires talking. Rarely requires sitting, crawling, foot controls, and crouching.

Machines, Tools, Equipment, and Work Aids: Rake, push broom, shovel, and pitch fork.

Computer Equipment and Software: None.

Working Conditions

Overall Working Conditions: Disagreeable: Frequent exposure to unpleasant environmental conditions and/or hazards.

Environmental Factors: Daily exposure to extreme temperature, wetness and/or humidity, respiratory hazards, noise and vibration, and physical hazards

Health and Safety: Constant exposure to mechanical hazards, chemical hazards, electrical hazards, communicable disease, and physical danger or abuse . Rare exposure to fire hazards.

Primary Work Location: Outdoors (Residential collections).

Protective Equipment Required: Steel-toed shoes, safety glasses, gloves, and reflective vest, and bicycle helmet.

Non-Physical Demands

Frequently requires time pressures, frequent change of tasks, performing multiple tasks simultaneously, working closely with others as part of a team, tedious or exacting work, and noisy/distracting environment. Occasionally requires emergency situations and irregular schedule/overtime.

Job Requirements

Formal Education: High school diploma or equivalent (G.E.D.) is required.

Experience: No experience required.

Driver's License Required: None.

Certifications and Other Requirements: None.

Job Demands

Reading: Basic Level: Ability to read basic communication using common two or three syllable words.

Math: Basic Level: Ability to perform the four basic arithmetic operations (addition, subtraction, multiplication, division).

Writing: Basic Level: Ability to write simple sentences containing subject, verb, and object, and/or series of numbers, names, and addresses.

Human Collaboration Skills: Work requires regular and routine interaction involving exchange and receipt of information. Work has a high impact on the organization. External contacts include general public and Twin Chimney Landfill. Internal contacts include Fleet Services and Public Works Dispatch.

Management and Supervision: Job has no responsibility for the direction or supervision of others.

Technical Skill: Basic skill: Work requires the use of standard technical skills appropriate to the work environment of the organization. Standard application: Work product primarily affects unit processes.

Freedom to Act and Impact of Action

Receives Immediate Direction: The employee normally performs the duty assignment after receiving detailed instructions as to methods, procedures, and desired end results with little room for deviation. The immediate supervisor may, at times, provide close and constant review. Moderate impact of action: Moderate benefits or costs in time, money, or public/employee relations.

Disclaimer

The above information on this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job.